



FOREST HILLS PUBLIC SCHOOLS

Operations Center
150 Alta Dale SE, Ada, MI 49301
(616) 493-8780 ♦ Fax (616) 493-8788

TO: All Vendors
FROM: Bob Langerak
DATE: September 14, 2006
RE: Invitation to Bid Flooring at Ada Elementary and Northern Hills Middle

The Board of Education of Forest Hills Public Schools has authorized the Administration to solicit sealed bids on Carpet Flooring Replacement at Ada Elementary and Northern Hills Middle.

Instructions

Sealed bids will be received in the office of the Operations Department, **on or before 1:00 p.m., October 3, 2006**

Bids must be marked **“2006 Fall Flooring Bid”** on the face of the envelope and are to be addressed to:

**Forest Hills Public Schools
Operations Center
150 Alta Dale, S.E.
Ada, MI 49301
Attn: Bob Langerak**

Awarding of the bid will be done no sooner than the Board of Education Meeting on October 16, 2006.

Installation must be during the 2006 holiday break between December 21, 2006 and January 1, 2007, with completion no later than January 1, 2007.

Bids must comply with specifications. Contact Bob Langerak at 616-493-8780 for bid specifications. Collins & Aikman certified installers are required.

Colors for both schools to be determined at a later date.

The **Familial Disclosure Form** must accompany the bid when submitted.

The Board of Education Reserves the Right to Accept or Reject All or Any Portion of a Bid, and is Not Bound to Accept the Low Bid.

Parties submitting bids will be notified of action taken as a result of this invitation to bid.